Name of Agency	/:	NATIONAL TAX RESEARCH CENTER ELIZABETH MIRIAM L. PAREDES	Date: Position:	
Name of Respor			,	
according to wha	at is asked	d. Please note that all questions must be answered of		(S
1. Do you have a	an approv	ved APP that includes all types of procurement, given	the following conditions? (5a)	
X	Agency	prepares APP using the prescribed format		
X		ad APP is posted at the Procuring Entity's Website provide link: www.ntrc.gov.ph/transparency		
X		sion of the approved APP to the GPPB within the prese e provide submission date: 1/24/17	scribed deadline	
2. Do you prepa Procure your Co	are an Anr ommon-U	nual Procurement Plan for Common-Use Supplies and se Supplies and Equipment from the Procurement Se	d Equipment (APP-CSE) and ervice? (5b)	
х	Agency	prepares APP-CSE using prescribed format		
x	its Guid	sion of the APP-CSE within the period prescribed by the lelines for the Preparation of Annual Budget Execution the provide submission date: 11/15/16	the Department of Budget and Management in n Plans issued annually	
×	Proof o	f actual procurement of Common-Use Supplies and E	equipment from DBM-PS	
3. In the condu	ct of proce	urement activities using Repeat Order, which of these	conditions is/are met? (2e)	
	Origina	I contract awarded through competitive bidding		
	70 00	ods under the original contract must be quantifiable, on units per item	divisible and consisting of at least	
		it price is the same or lower than the original contract ageous to the government after price verification	awarded through competitive bidding which is	
	The qu	antity of each item in the original contract should not	exceed 25%	
	original	ty was used within 6 months from the contract effectiv I contract, provided that there has been a partial deliv the same period		
4. In the condu	uct of proc	curement activities using Limited Source Bidding (LSE	s), which of these conditions is/are met? (2f)	
	Upon r	recommendation by the BAC, the HOPE issues a Cert	ification resorting to LSB as the proper modality	
		ration and Issuance of a List of Pre-Selected Suppliers Iment authority	s/Consultants by the PE or an identified relevant	
	Transn	nittal of the Pre-Selected List by the HOPE to the GPI	РВ	
	procure	7cd from the receipt of the acknowledgement letter o ement opportunity at the PhilGEPS website, agency v within the agency		
5. In giving you	ur prospec	ctive bidders sufficient period to prepare their bids, wh	nich of these conditions is/are met? (3d)	
		g documents are available at the time of advertisements website;	nt/posting at the PhilGEPS website or	
	Supple	emental bid bulletins are issued at least seven (7) cale	endar davs before bid opening:	

	Minutes of pre-bid conference are rea	adily available within five (5) days.
6. Do you prepar the following cor		ocumentation and technical specifications/requirements, given the
х	documents based on relevant charact	and complete Purchase Requests, Terms of Reference, and other teristics, functionality and/or performance requirements, as required commencement of the procurement activity
х	No reference to brand names, except	for items/parts that are compatible with the existing fleet or equipment
х	Bidding Documents and Requests for Agency website, if applicable, and in c	Proposal/Quotation are posted at the PhilGEPS website, conspicuous places
7. In creating yo	ur BAC and BAC Secretariat which of the	these conditions is/are present?
For BAC: (4a)		
х	Office Order creating the Bids and Aw please provide Office Order No.:	
х	There are at least five (5) members of	
	please provide members and their res	
Δ (-	Name/s Gian Carlo D. Rodriguez	Date of RA 9184-related training 03/01/2018
_	lizabeth Miriam L. Paredes	03/01/2018
c. c	Cecilia V. Salvatierra	7/21/17
D. 1	filagros G. Alvarez	7/21/17
E. <u>-</u>	Pindo Fernando E. Antigua	2/23/16
F		
G		· · · · · · · · · · · · · · · · · · ·
х	Members of BAC meet qualifications	
х	Majority of the members of BAC are to	trained on R.A. 9184
For BAC Secr	retariat: (4b)	
х	act as BAC Secretariat	ards Committee Secretariat or designing Procurement Unit to
x	The Head of the BAC Secretariat meet please provide name of BAC Sec H	-
х	Majority of the members of BAC Secretary please provide training date:	retariat are trained on R.A. 9184 03/01/2018
	nducted any procurement activities on a e mark at least one (1) then, answer the	
х	Computer Monitors, Desktop Computers and Laptops	Paints and Varnishes
	Air Conditioners	Food and Catering Services Training Facilities / Hotels / Venues
х	Vehicles	Toilets and Urinals
х	Fridges and Freezers	Textiles / Uniforms and Work Clothes
	Copiers	

Do you use gre	een technical specifications for the procurement activity/ies of the non-CSE item/s?
х	Yes No
In determining these conditions	whether you provide up-to-date procurement information easily accessible at no cost, which of is/are met? (7a)
	Agency has a working website please provide link: www.ntrc.gov.ph
х	Procurement information is up-to-date
х	Information is easily accessible at no cost
	with the preparation, posting and submission of your agency's Procurement Monitoring Report, anditions is/are met? (7b)
х	Agency prepares the PMRs
X	PMRs are promptly submitted to the GPPB please provide submission dates: 1st Sem - 07/06/2017 2nd Sem - 02/01/2018
х	PMRs are posted in the agency website please provide link: www. ntrc.gov.ph/procurement-monitoring-report
х	PMRs are prepared using the prescribed format
	f procurement activities to achieve desired contract outcomes and objectives within the target/allotted timeframe, onditions is/are met? (8c)
	There is an established procedure for needs analysis and/or market research
	There is a system to monitor timely delivery of goods, works, and consulting services
	Agency complies with the thresholds prescribed for amendment to order, variation orders, and contract extensions, if any, in competitively bid contracts
12. In evaluating	the performance of your procurement personnel, which of these conditions is/are present? (10a)
х	Personnel roles, duties and responsibilities involving procurement are included in their individual performance commitment/s
х	Procuring entity communicates standards of evaluation to procurement personnel
х	Procuring entity and procurement personnel acts on the results and takes corresponding action
	e following procurement personnel have participated in any procurement training and/or professionalization programnee (3) years? (10b)
	Date of most recent training: 03/01/2018
	Head of Procuring Entity (HOPE)
х	Bids and Awards Committee (BAC)
х	BAC Secretariat/ Procurement/ Supply Unit
х	BAC Technical Working Group
х	End-user Unit/s
х	Other staff

14. Which of the following is/are practised in order to ensure the private sector access to the procurement opportunities of the procuring entity? (10c)

	Forum, dialogues, meetings and the like (apart from pre-bid conferences) are conducted for all prospective bidders at least once a year
Х	The PE promptly responds to all interested prospective bidders' inquiries and concerns, with available facilities and various communication channels

AGENCY PROCUREMENT COMPLIANCE AND PERFORMANCE INDICATORS (APCPI) QUESTIONNAIRE 15. In determining whether the BAC Secretariat has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11a)

х	There is a list of procurement related documents that are maintained for a period of at least five years
х	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
х	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel
	g whether the Implementing Units has a system for keeping and maintaining procurement records, onditions is/are present? (11b)
х	There is a list of contract management related documents that are maintained for a period of at least five years
х	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
х	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel
	ng if the agency has defined procedures or standards for quality control, acceptance and inspection and services, which of these conditions is/are present? (12a)
х	Agency has written procedures for quality control, acceptance and inspection of goods, services and works
Have you prod	cured Infrastructure projects through any mode of procurement for the past year?
	Yes X No
If YES, plea	ise answer the following:
	Supervision of civil works is carried out by qualified construction supervisors Name of Civil Works Supervisor:
	Agency implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only) Name of CPES Evaluator:
	I it take for your agency to release the final payment to your supplier/service provider or contractor/consultant,once complete? (12b) days
A. EI B. SI C. Pi D. Pi E. Bi	g Observers for the following procurement activities, which of these conditions is/are met? (13a) igibility Checking (For Consulting Services Only) nortlisting (For Consulting Services Only) re-bid conference reliminary examination of bids d evaluation ost-qualification
	Observers are invited to attend stages of procurement as prescribed in the IRR
	Observers are allowed access to and be provided documents, free of charge, as stated in the IRR
	Observer reports, if any, are promptly acted upon by the procuring entity

	and operating your Internal Audit Unit (IAU) that performs specialized ponditions were present? (14a)	rocurement audits,
х	Creation of Internal Audit Unit (IAU) in the agency Agency Order/DBM Approval of IAU position/s: IQA Chair	
х	Conduct of audit of procurement processes and transactions by the	AU within the last three years
х	Internal audit recommendations on procurement-related matters are of the internal auditor's report	implemented within 6 months of the submission
21. Are COA recreport? (14b)	ecommendations responded to or implemented within six months of the	submission of the auditors'
	Yes (percentage of COA recommendations responded to or implementations)	ented within six months)
X	No procurement related recommendations received	
	ning whether the Procuring Entity has an efficient procurement complair procedural requirements, which of conditions is/are present? (15a)	nts system and has the capacity
×	The HOPE resolved Protests within seven (7) calendar days per Sec	ction 55 of the IRR
х	The BAC resolved Requests for Reconsideration within seven (7) ca	lendar days per Section 55 of the IRR
X	Procuring entity acts upon and adopts specific measures to address referrals, subpoenas by the Omb, COA, GPPB or any quasi-judicial/	
	ning whether agency has a specific anti-corruption program/s related to are present? (16a)	procurement, which of these
х	Agency has a specific office responsible for the implementation of go	ood governance programs
х	Agency implements a specific good governance program including a	anti-corruption and integrity development
х	Agency implements specific policies and procedures in place for det	ection and prevention of corruption

Name of Agency: NATIONAL TAX RESEARCH CENTER Date of Self Assessment: March 7, 2018

Name of Evaluator: Gian Carlo D. Position: Chief, AFB

					Position: Chief, AFB
No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the	Supporting Information/Documentation
Indi	AR I. LEGISLATIVE AND REGULATORY FRAMEWORK		L	Indicators and SubIndicators	(Not to be included in the Evaluation
mai	cator 1. Competitive Bidding as Default Method of Procureme	ent			
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	0.00%	0.00		PMRs
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	0.00%	0.00		PMRs
India	orter 2 1:2 11				
maic	ator 2. Limited Use of Alternative Methods of Procurement				
2.a	Percentage of shopping contracts in terms of amount of total procurement Percentage of negotiated contracts in terms of amount of	19.84%	0.00		PMRs
2.b 2.c	total procurement Percentage of direct contracting in terms of amount of total	50.41%	0.00		PMRs
	procurement Percentage of repeat order contracts in terms of amount of	29.74%	0.00		PMRs
	total procurement	0.00%	3.00		PMRs
	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to conduct of Repeat Order
2.f	Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to conduct of Limited Source Bidding
ndica	tor 3. Competitiveness of the Bidding Process				conduct of Eliflited Source Bidding
	Average number of entities who acquired bidding documents	n/a	n/a		Agency records and () DU Horse
3.b	Average number of bidders who submitted bids	n/a	n/a		Agency records and/or PhilGEPS records Abstract of Bids or other agency records
.с	Average number of bidders who passed eligibility stage	n/a	n/a		Abstract of Bids or other agency records
.d 9	sufficiency of period to prepare bids	n/a	n/a		Agency records and/or PhilGEPS records
.e t	Use of proper and effective procurement documentation and echnical specifications/requirements	Fully Compliant	3.00		Cost Benefit Analysis, Work Plans, Technical Specifications included in bidding
					documents
HIAD	A ACENCY INSTITUTIONAL TO A STATE OF THE STA	Average I	0.86		
dicat	II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMEN or 4. Presence of Procurement Organizations	IT CAPACITY			
a C	reation of Bids and Awards Committee(s)	Fully Compliant	3.00	ļ (Verify copy of Order creating BAC; Organizational Chart; and Certification of
b P	resence of a BAC Secretariat or Procurement Unit	Fully Compliant	3.00		Verify copy of Order creating BAC ecretariat; Organizational Chart; and
					Certification of Training
dicate	or 5. Procurement Planning and Implementation				
a A	n approved APP that includes all types of procurement	Compliant	3.00	C	copy of APP and its supplements (if any)
Su Co	reparation of Annual Procurement Plan for Common-Use upplies and Equipment (APP-CSE) and Procurement of common-Use Supplies and Equipment from the Procurement ervice	Fully Compliant	3.00		PP, APP-CSE, PMR
	cisting Green Specifications for GPPB-identified non-CSE ems are adopted	Compliant	3.00	ir	Bs and/or RFQs clearly indicate the use of green technical pecifications for the procurement activity
dicate	or 6. Use of Government Floaters in Dec				
Pe	or 6. Use of Government Electronic Procurement System ercentage of bid opportunities posted by the PhilGEPS-	Т	т-		
re	gistered Agency ercentage of contract award information posted by the	0.00%	0.00	A	gency records and/or PhilGEPS records
Pł	nilGEPS-registered Agency	n/a	n/a	A	gency records and/or PhilGEPS records
	ercentage of contract awards procured through alternative ethods posted by the PhilGEPS-registered Agency	42.86%	1.00	A	gency records and/or PhilGEPS records
					i)

Name of Agency: NATIONAL TAX RESEARCH CENTER Date of Self Assessment: March 7, 2018

Name of Evaluator: Gian Carlo D. Position: Chief, AFB

licator 7. System for Disseminating and Monitoring Procureme	_i -	APCPI Rating*		Supporting Information/Documentation
	nt Information		Indicators and SubIndicators	(Not to be Included in the Evaluation
Presence of website that provides up-to-date procurement information easily accessible at no cost	Fully Compliant	3.00		Identify specific procurement-related portion in the agency website and specific
GPPB-prescribed format, submission to the GPPB, and posting in agency website	Fully Compliant	3.00		Website links Copy of PMR and received copy that it was submitted to GPPB
LAD III. DDGGU-S-L-	Average II	2,44		
icator 8. Efficiency of Procurement Processos				
	Т —			
assessment year against total amount in the approved APPs	95.48%	3.00		APP (including Supplemental amendments, if any) and PMRs
number of procurement projects done through competitive bidding	n/a	n/a		APP(including Supplemental amendments, if any)and PMRs
Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	Not Compliant	0.00		Agency Procedures/Systems for the conduct of needs analysis or market research, monitoring of timely delivery of goods, works, or services Contracts with amendments and variations to order amount to 10% or less
cator 9. Compliance with Procurement Time				or oracle amount to 10% of less
Percentage of contracts awarded within prescribed period of				
action to procure goods	n/a	n/a		PMRs
action to procure infrastructure projects	n/a	n/a		PMRs
action to procure consulting services	n/a	n/a		PMRs
ator 10 Canacity Ruilding for Covernment P				
	ite Sector Partici	pants		
performance of procurement personnel on a regular basis	Fully Compliant	3.00	l i	Samples of forms used to evaluating procurement performance on top of or neorporated within the regular
procurement training and/or professionalization program	0.00%	0.00	ľ	Ask for copies of Office Orders, training modules, list of participants, schedules of
and ensures access to the procurement opportunities of the	Compliant	3.00	A	actual training conducted Ask for copies of documentation of activities for bidders
ator 11. Management of Procurement and Contract				
The state of the s	ent Records			
procurement records	Fully Compliant	3.00	ti n R li:	erify actual procurement records and me it took to retrieve records (should be o more than two hours) efer to Section 4.1 of User's Manual for st of procurement-related documents for ecord-keeping and maintenance.
keeping and maintaining complete and easily retrievable	Fully Compliant	3.00	V	erify actual contract management ecords and time it took to retrieve records nould be no more than two hours
tor 12. Contract Management Procedures				
Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of	Fully Compliant	3.00	qu	erify copies of written procedures for uality control, acceptance and inspection; PES evaluation formsz
imely Payment of Procurement Contracts	On or before 30 days	3.00	fo	sk Finance or Accounting Head of Agency r average period for the release of ryments for procurement contracts
	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website LAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES icator 8. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of action to procure infrastructure projects Percentage of contracts awarded within prescribed period of action to procure consulting services ator 10. Capacity Building for Government Personnel and Privateria is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis Percentage of participation of procurement staff in procurement training and/or professionalization program The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity ator 11. Management of Procurement and Contract Management Procuring entity ator 11. Management of Procurement and Contract Management records Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website LAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES icator 8. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding. Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of action to procure goods Percentage of portacting services ator 10. Capacity Building for Government Personnel and Private Sector Particle There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis Compliant Percentage of participation of procurement saff in procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity has open dialogue with private sector and ensures access to the procurement and Contract Management Records The BAC Secretariat has a system for keeping and maintaining Fully Compliant Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records To the Contract Management Procedures Agency has defined procedures or standards in such areas a	Preparation of Procurement Monitoring Reports using the GPPP-prescribed format, submission to the GPPB, and posting in agency website Average II 2.44 LAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES icator 8. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding. Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe Percentage of contracts awarded within prescribed period of action to procure goods Percentage of contracts awarded within prescribed period of action to procure infrastructure projects Percentage of contracts awarded within prescribed period of action to procure infrastructure projects Percentage of contracts awarded within prescribed period of action to procure infrastructure projects Percentage of contracts awarded within prescribed period of action to procure infrastructure projects Percentage of participation of procurement Personnel and Private Sector Participants There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis Percentage of participation of procurement staff in procurement training and/or professionalization program The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity has open dialogue with private sector and ensures access to the procurement and Contract Management Records The BAC Secretariat has a system for keeping and maintaining Compliant 3.00 Implementing Units has and is implementing a system for keeping and maintaining Compliant 3.00 Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records Agency has defined procedures or standards in such areas as	Preparation of Procurement Monitoring Reports using the gPPB, prescribed forms, submission to the GPPB, and posting in agency website AMR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES Icator 8. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs of the account of procurement projects done through competitive bidding Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe Not Compliant O.00 Carbor 9. Compliance with Procurement Timeframes Percentage of contracts awarded within prescribed period of outcomes and objectives within the target/allotted timeframes Percentage of contracts awarded within prescribed period of outcomes and objective within prescribed period of outcomes and objectives within the target/allotted timeframes Percentage of contracts awarded within prescribed period of outcomes of the procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframes Percentage of contracts awarded within prescribed period of outcomes of the procurement personnel and Private Sector Participants There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis There is a system within the procurement atfal in procurement training and/or professionalization program The procuring entity has open dialogue with private sector and ensures access to the procurement affect of the procurement of Procure

Name of Agency: NATIONAL TAX RESEARCH CENTER Date of Self Assessment: March 7, 2018 Name of Evaluator: Gian Carlo D. Position: Chief, AFB

lo.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
		Average III	2.33		440000000000000000000000000000000000000

Name of Agency: NATIONAL TAX RESEARCH CENTER Date of Self Assessment: March 7, 2018

Name of Evaluator: Gian Carlo D. Position: Chief, AFB

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
	AR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREN	MENT SYSTEM			(1101 to be included in the Evaluation
Indi	cator 13. Observer Participation in Public Bidding			A COLUMN TO THE OWN THE OWN TO THE OWN THE O	
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR	n/a	n/a		Verify copies of Invitation Letters to CSOs and professional associations and COA (List and average number of CSOs and PAs invited shall be noted.)
Indic	ator 14. Internal and External Audit of Procurement Activities				
14.a	Creation and operation of Internal Audit Unit (IAU) that	Fully Compliant	3.00		Verify copy of Order or show actual organizational chart showing IAU, auidt reports, action plans and IAU recommendations
14.b	Audit Reports on procurement related transactions	Above 90- 100% compliance	3.00		Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations
Indic	ator 15. Capacity to Handle Procurement Related Complaints				
	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Fully Compliant	3.00		Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints
	4.46.4.10				Teernblanto
16.a	ator 16. Anti-Corruption Programs Related to Procurement Agency has a specific anti-corruption program/s related to procurement	Fully Compliant	3.00		Verify documentation of anti-corruption program
		Average IV	3.00		
GRA	ND TOTAL (Avarege I + Average II + Average III + Average IV / 4	1)	2.16		

Summary of APCPI Scores by Pillar

	APCPI Pillars	Ideal Rating	Agency Rating
I	Legislative and Regulatory Framework	3.00	0.86
11	Agency Insitutional Framework and Management Capacity	3.00	2.44
11	Procurement Operations and Market Practices	3.00	2.33
V	Integrity and Transparency of Agency Procurement Systems	3.00	3.00
	Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	2.16

Agency Rating

IV III

ANNEX B GOVERNMENT PROCUREMENT POLICY BOARD CONSOLIDATED PROCUREMENT MONITORING REPORT

Supplies 20 26	1.1. Goods 1.2. Works 1.3. Consulta Services Sub-Total 2.4.1.5 Hopping (52.1 a above 50K) 2.1.2 Shopping (52.1 a above 50K) 2.1.3 Other Shopping 2.2.1 Direct Contracting (50K or less) 2.3.1 Breast (70.4 ct.) (50K or less)	Total Amount of Approved App Column 2 Column 2 0.00 0.00 1.207,900.00 1.275,000.00 1.175,000.00 1.175,000.00	Procurement Activities Column 3 Column 3 1 166	No. of Contracts Awarded Column 4 Column 4 166 1	Total Amount of Contracts Awarded Column 5 Column 5 0.00 0.00 843,890.80 1,067,624.35 1,825,146,64	No. of Failed Biddings Column 6	Total No. of Entities who Acquired Bid Docs Column 7	Total No. of Bidders who Submitted Bids Column 8	Total No. of Bidders who passed Eligibility Stage Column 9	No. of Bid Opportunities Posted at Philogres Column 1.0	No. of Contract Award Posted at PhiliGEPS Column 11	Total No. Of Contracts that incurred negative slippage Column 1.2	Total No. of contracts with amendments to order or variation orders column1.3
0.000.00 4 4 843,890.80 0 0 17,900.00 166 166 1.067,624.35 0 0 0 15,000.00 1 1 1,025,146.24 0 0 0 0 0 15,000.00 26 26 1,039,947.18 0	Sub-Total 2. Alternative Modes 2.1.1 Shopping (52.1 a above 50K)	0.00	0	O	0.00	0	0	0	0				
1	2.1.2 Shopping (52.1 b above 50K) 2.1.3 Other Shopping 2.2.1 Direct Contracting (above 50K)	710,000.00 1,207,900.00	4	4	843,890.80					c	c	G	
0000.00 6 6 268,834.53 0 0 0 1,520.00 2 2 4,849,573.20 0	2.2.2 Direct Contracting (Boove SDK) 2.2.2 Direct Contracting (SDK or less) 2.3.1 Repeat Order (above SDK) 2.3.2 Repeat Order (Sdove SDK) 2.4 Unstract Contraction (SDK)	1,750,000.00 1,176,000.00	1 26	166 1 26	1,067,624.35 1,825,146.64 1,039,947.18					5	а		
	2.5.1 Negotiation (Common-Use Supplies) 2.5.2 Negotiation (Recognized Government Printers) 2.5.3 Negotiation (TFB 33.1)	310,000.00	6	6	268,834.53								10001 20001 EEES
9,920,000 207 207 9,901,164,82 5 5 00 0 0 0,000 5 5 1,920,000 207 207 9,001,64,67	2.5.4 Negotiation (SVP 53.9 above 50K) 2.5.5 Other Negotiated Procurement (Others above 50K) 2.5.6 Other Negotiated Procurement (50K or less) Sub-Trotal	5,207,520.00 8,500.00	2 2	2	4,849,573.20								NIGHT BESTER SEEDS WAS
00 0 0 0 1920.00 207 207	Foreign Funded Procurement** 3.1. Publicity-Bid 3.2. Alternative Modes	10,369,920.00	207	207	9,901,164.82					G.	3		
,920.00 207 207	Sub-Total Others, specify:	0.00	0										
		10,369,920.00	207	207	0.00								

ocurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted.

Period Covered: CY 2017



C Revised Scoring and Rating System		Acceptable (1)	Satisfactory (2)	Very Satisfactory/Compliant (3)
	Poor/Not Compliant (C	1	2	
ssessment Conditions	0			
I. LEGISLATIVE AND REGULATORY FRAMEWORK		Between 70.00-80.99%	Between 81.00-90.99%	Between 91.00-100%
LEGISLATIVE AND REGULATORY PASAULT or 1. Competitive Bidding as Default Method of Procurement ercentage of competitive bidding and limited source bidding contracts in ercentage of competitive bidding and limited.	Below 70.00%		netwoon 40.00-50.00%	Above 50.00%
recentage of competitive bloding	Below 20.00%	Between 20.00- 39.999	Between 4010	
				1 2000/
terms of volume of total procurem		5.00.7.00%	Between 4.00-5.99 %	Below 4.00%
tor 2. Limited Use of Alternative Methods of Procurement	nt Above 7.00%	Between 6.00-7.00 %	Between 6.00-10.99%	Below 6.00%
Percentage of shopping contracts in terms of amount of total procureme	Above 15.00%	Between 11.00 -15.00	76	Below 1.00%
Percentage of negotiated contracts in terms of amount of total procuren	nent	Between 3.00-4.009	Between 1.00-2.99%	
Percentage of regarding of amount of total procuremen	Above 4.00%		Potween 1 00-2,99%	Below 1.00%
Percentage of direct contracting in terms of amount of total procuremen	Above 4.00%	Between 3.00-4.009	S Comment	Compliant
Percentage of repeat order contracts in terms of amount of total	Not Compliant			Compliant
procurement Compliance with Repeat Order procedures	Not Compliant			
Compliance with Limited Source Bidding pro-			4.00-5.99	6.00 and above 5.00 and above
cator 3. Competitiveness of the Bidding Process	Below 3.00	3.00-3.99 2.00-2.99	3.00-4.99 2.00-2.99	3.00 and above
	Below 2.00 Below 1.00	1.00 - 1.99	Substantially Complian	t Fully Compliant
Average number of enders who submitted bids Average number of bidders who passed eligibility stage Average number of bidders who passed eligibility stage	Not Complian	t Partially Complian	Substantially Complian	Fully Compliant
Sufficiency of period to prepare bids Sufficiency of period to prepare bids	l Not Complian	t Partially Complia	t Japan	
Use of proper and effective procurement				
specifications/require				P
LIAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAP	ACITY	10.0.	nt Substantially Complia	nt Fully Compliant Fully Compliant
	HOL COLLE		Substantially Complia	nt l ruij osnipii.
Creation of Bids and Awards Committee(s) Presence of a BAC Secretariat or Procurement Unit	Not Complia	nt Joseph T		Compliant
5 Presence of a BAC Secretariat of Frederical				
dicator 5. Procurement Planning and Implementation	Not Complia		Substantially Complia	ant Fully Compliant
16 An approved APP that includes all types of pro-	nd Not Complia	nt Partially Compl	ant Substantiany 23/19	
47 I Favinment (APP-(SE) and Procurement of				Compliant
		ent		
Existing Green Specifications for GPPB-identified non-CSE items are a				
				Above 91.00%
Indicator 6. Use of Government Electronic Procurement System	70.0	Between 71.00-8	0.99% Between 81.00-90.5	7576
an In-respond of hid opportunities posted by the PhilGEPS-registered P	agency Below 70.9	970	F4 00 90 0	00% Above 80.00%
Percentage of bid opportunities posted by Percentage of contract award information posted by the PhilGEPS-re	egistered Below 20.0	00% Between 20.00-	0.33%	21 20 000/
20 Agency Agency	ds posted Below 20.6	00% Between 20.00 -	50.99% Between 51.00-80.	0076
Agency Percentage of contract awards procured through afternative metho by the PhilGEPS-registered Agency	, Delett and			
by the Finide 5 registration	rmation		liant Substantially Comp	liant Fully Compliant
Indicator 7. System for Disseminating and Monitoring Procurement Info	ntion easily Not Comp	liant Partially Comp	liant Substantiany comp	
Presence of website that provides up to				
accessible at no cost			Substantially Comp	oliant Fully Compliant
accessible at no cost 23 Preparation of Procurement Monitoring Reports using the GPPB-pr format, submission to the GPPB, and posting in agency website		O-stiglly Com	liant Substantially Comp	Neil N
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Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Name of Agency: NATIONAL TAX RESEARCH CENTER

Period: CY 2017

		┸	responsible chury	Ilmetable	Resources Needed
L.a contract	contracts in terms of amount of total procurement	May conduct Competitive and Limited Source of bidding subject to Agency requirement as to amount of procurement.	Chief, Admnistrative & Financial Branch	CY 2018	Approved Budget
1.b Percents	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	May conduct Competitive and Limited Source of bidding subject to Agency requirement as to volume of procurement.	Chief, Admnistrative & Financial Branch	CY 2018	Approved Budget
2.a Percentage o procurement	f shopping contracts in terms of amount of total	May conduct Shopping contracts subject to Agency requirement as to amount of procurement.	Chief, Admnistrative & Financial Branch	CY 2018	Approved Budget
2.b Percentage o	f negotiated contracts in terms of amount of total	May conduct Negotiated contracts subject to Agency requirement as to amount of procurement.	Chief, Admnistrative & Financial Branch	CY 2018	Approved Budget
2.c Percentage o procurement	f direct contracting in terms of amount of total	May conduct Direct contracting subject to Agency requirement as to amount of procurement.	Chief, Admnistrative & Financial Branch	CY 2018	Approved Budget
2.d Percentage o procurement	Percentage of repeat order contracts in terms of amount of total procurement				
2.e Compliar	Compliance with Repeat Order procedures				
2.f Complian	Compliance with Limited Source Bidding procedures				
3.a Average	Average number of entities who acquired bidding documents				
3.b Average	Average number of bidders who submitted bids				
3.c Average i	Average number of bidders who passed eligibility stage				
3.d Sufficienc	Sufficiency of period to prepare bids				
3.e Use of protection technical	Use of proper and effective procurement documentation and technical specifications/requirements				
4.a Creation	Creation of Bids and Awards Committee(s)				-
4.b Presence	Presence of a BAC Secretariat or Procurement Unit				

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11.b	11.a	10.c	10.b	10.a	9.c	9.b	9.a	8.c	8.5	7.b	7.a	6.c	6.b	6.a	5.c	5.b	5.a
Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	The BAC Secretariat has a system for keeping and maintaining procurement records	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity	Percentage of participation of procurement staff in procurement training and/or professionalization program	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis	Percentage of contracts awarded within prescribed period of action to procure consulting services	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	Percentage of contracts awarded within prescribed period of action to procure goods	procurement activities achieved desired contract s and objectives within the target/allotted timeframe	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	Preparation of Procurement Monitoring Reports using the GPPB- prescribed format, submission to the GPPB, and posting in agency website	Presence of website that provides up-to-date procurement information easily accessible at no cost	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	Percentage of contract award information posted by the PhilGEPS-registered Agency	Percentage of bid opportunities posted by the PhilGEPS- registered Agency	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common- Use Supplies and Equipment from the Procurement Service	An approved APP that includes all types of procurement
			Regular participation of procurement staff in trainings and professionalization programs that involves procurement activities.					Require the Supply Officer to plan future procurement activities and monitor the prices and timely delivery of goods, works or services.				Require the Electronic User to award all the procurement activities in the PhilGEPS.		No procurement made more than P1,000,000.00 as per RA 9184.			
			Chief, Admnistrative & Financial Branch					Supply Officer				Chief, Admnistrative & Financial Branch		Procurement Officer			
			CY 2018					CY 2018				CY 2018		CY 2017			
			Approved Budget/Training plan for Procurement staff					Assign competent personnel to monitor the procurement activities /Approved Budget						Approved Budget			

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16.a	15.a	14.b	14.a	13.a	12.b	12.a
Agency has a specific anti-corruption program/s related to procurement	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Audit Reports on procurement related transactions	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Observers are invited to attend stages of procurement as prescribed in the IRR	Timely Payment of Procurement Contracts	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance