

**NATIONAL TAX RESEARCH CENTER
REVISED ANNUAL PROCUREMENT PLAN FOR CY 2018**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		Total	MOOE	CO		
A.	Procurement of:																				
	Property, Plant & Equipment	Technical/ AFB	Negotiated/Shopping/ Direct Contracting	AS NEED ARISES												GOP	1,025,000.00	n/a	1,025,000.00		
	Supplies & Materials																				
	Office Supplies/IT Supplies, Accessories & Peripherals	Technical/ AFB	Negotiated/ Shopping		X			X				X				X	GOP	1,000,000.00	1,000,000.00	n/a	
	Reproduction/ Janitorial Supplies	General Services	Negotiated/Shopping/ Direct Contracting		X			X				X				X	GOP	80,000.00	80,000.00	n/a	
	Medical and Dental Supplies	Medical/ Dental Clinic	Shopping	AS NEED ARISES												GOP	60,000.00	60,000.00	n/a		
	Gasoline, Oil and Lubricants	NTRC Motor Vehicles	Direct Contracting	AS NEED ARISES												GOP	550,000.00	550,000.00	n/a		
	Other Supplies	Technical/ AFB	Negotiated/ Shopping	AS NEED ARISES												GOP	53,000.00	53,000.00	n/a		
	Accountable Forms	Technical/ AFB	Direct Contracting	AS NEED ARISES												GOP	30,000.00	30,000.00	n/a		
	Repairs and Maintenance	NTRC Motor Vehicles & Equipments & Furfix	Shopping/ Direct Contracting	AS NEED ARISES												GOP	339,000.00	339,000.00	n/a		
	Professional Services	Technical/ AFB	Shopping/ Direct Contracting	AS NEED ARISES												GOP	504,000.00	504,000.00	n/a		
	Printing and Binding	Technical/ AFB	Shopping	AS NEED ARISES												GOP	200,000.00	200,000.00	n/a		
								SUB - TOTAL.....									2,816,000.00	2,816,000.00	1,025,000.00		

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				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		Total	MOOE	CO			
	Subscription	NTRC Library	Direct Contracting	DAILY/WEEKLY/MONTHLY												GOP	40,000.00	40,000.00	n/a			
	Utility Expenses	Technical/ AFB	Direct Contracting	X	X	X	X	X	X	X	X	X	X	X	X	X	X	GOP	3,100,000.00	3,100,000.00	n/a	
B.	Procurement of: Contracts																					
	Communication Expenses	Technical/ AFB	Shopping/ Direct Contracting/ Renewal of Contract	X													GOP	800,000.00	800,000.00	n/a		
	Office Space/Parking	NTRC Staff	Renewal of Contract	X													GOP	5,286,000.00	5,286,000.00	n/a		
	Water Kooler	NTRC Staff	Renewal of Contract	X													GOP	34,000.00	34,000.00	n/a		
	Copier Rental	NTRC Reproduction	Renewal of Contract	X													GOP	140,000.00	140,000.00	n/a		
	Security Services: For two(2) Security Guards @ 12 hours each daily duty	Technical/ AFB	Bidding	X													GOP	450,000.00	450,000.00	n/a		
C.	Provision for: Emergency Purchases	Technical/ AFB	Shopping	AS NEED ARISES												GOP	70,920.00	70,920.00	n/a			
SUB - TOTAL.....																	9,920,920.00	9,920,920.00	1,025,000.00			
GRAND TOTAL																	13,761,920.00	12,736,920.00	1,025,000.00			

Prepared by:

Recommended by:

Approved by:


ELIZABETH MIRIAM L. PAREDES
Chief, Administrative Division


GIAN CARLO D. RODRIGUEZ
Chief, Admin. & Financial Branch
NTRC, BAC Chairman


TRINIDAD A. RODRIGUEZ
Executive Director