

NATIONAL TAX RESEARCH CENTER Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Activity /Project)
				Advertising/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Property, Plant and Equipment												
100010001	Desktop Computers/Software	Technical/AFB	NP-53.5 Agency-to-Agency	n/a	n/a	May, 2019	May, 2019	GOP	400,000.00	n/a	400,000.00	
	Laptop Computers/Software	Technical/AFB	NP-53.5 Agency-to-Agency	n/a	n/a	May, 2019	May, 2019	GOP	360,000.00	n/a	360,000.00	
	Printers	Technical/AFB	Small Value Proc.	WITHIN THE FY 2019				GOP	100,000.00	n/a	100,000.00	
	Camera	Technical/AFB	Small Value Proc.	WITHIN THE FY 2019				GOP	55,000.00	n/a	55,000.00	
	Projector	Technical/AFB	Small Value Proc.	WITHIN THE FY 2019				GOP	40,000.00	n/a	40,000.00	
B. Supplies and Materials												
100010001	Office Supplies/IT Supplies, Accessories & Peripherals	Technical/AFB	NP-53.5 Agency-to-Agency Shopping/Small Value Proc.	QUARTERLY				GOP	744,000.00	744,000.00	n/a	
100010001	Reproduction/Janitorial Supplies	General Services	NP-53.5 Agency-to-Agency Shopping/Direct Contracting	QUARTERLY				GOP	40,000.00	40,000.00	n/a	
100010001	Medical and Dental Supplies	Medical and Dental Clinic	Shopping	AS THE NEED ARISES				GOP	30,000.00	30,000.00	n/a	
100010001	Gasoline, Oil and Lubricants	NTRC Motor Vehicles	Shopping	AS THE NEED ARISES				GOP	400,000.00	400,000.00	n/a	
100010001	Other Supplies	Technical/AFB	NP-53.5 Agency-to-Agency Shopping/Small Value Proc.	AS THE NEED ARISES				GOP	30,000.00	30,000.00	n/a	
100010001	Accountable Forms	Technical/AFB	NP-53.5 Agency-to-Agency	AS THE NEED ARISES				GOP	10,000.00	10,000.00	n/a	
C. Repairs and Maintenance												
100010001	Motor Vehicle	NTRC Motor Vehicles	Shopping/Direct Contracting	AS THE NEED ARISES				GOP	150,000.00	150,000.00	n/a	
100010001	Office Equipment/Furfix	Technical/AFB	Shopping/Direct Contracting	AS THE NEED ARISES				GOP	19,000.00	19,000.00	n/a	
D. Professional Services												
100010001	Other Professional Services	Technical/AFB	Shopping/Direct Contracting	WITHIN THE FY 2019				GOP	277,000.00	277,000.00	n/a	
E. Printing and Binding												
100010001	Publications/Booklets/Flyers	Technical/AFB	Shopping/Small Value Proc.	WITHIN THE FY 2019				GOP	100,000.00	100,000.00	n/a	

F.	Subscription Expenses																			
100010001	Periodicals/ Magazines/ Official Gazette	Library Unit	Direct Contracting		DAILY/WEEKLY/MONTHLY		GOP	30,000.00	30,000.00	n/a										
G.	Utility Expenses																			
100010001	Water Expenses/ Electricity Expenses	Technical/AFB	Direct Contracting/ Small Value Proc.		WITHIN THE FY 2019		GOP	2,800,000.00	2,800,000.00	n/a									Inclusive of Drinking Water	
H.	Communication Expenses																			
100010001	Postage & Courier Services/ Telephone Expenses/ Internet Expenses	Technical/AFB	Shopping/Direct Contracting		WITHIN THE FY 2019		GOP	959,000.00	959,000.00	n/a										
I.	Rent/Lease Expenses																			
100010001	Rent- Equipment/ Rent- Office Space/Parking	Technical/AFB	NP-53.5 Agency-to-Agency Direct Contracting		WITHIN THE FY 2019		GOP	9,720,000.00	9,720,000.00	n/a										
J.	General Services																			
100010001	Security Services	Technical/AFB	Small Value Proc.		September, 2018	n/a	December, 2018	December, 2018	450,000.00	450,000.00	n/a									
K.	Taxes, Insurance Premium and Other Fees																			
100010001	Taxes, Duties & Licenses/ Fidelity Bond Premiums/ Insurance Expenses	Technical/AFB	Direct Contracting		WITHIN THE FY 2019		GOP	196,000.00	196,000.00	n/a										
L.	Other Maintenance and Operating Expenses																			
100010001	Representation Expenses/ Membership Dues and Contri- bution to Organization	Technical/AFB	Direct Contracting/Shopping/Small Value Proc.		WITHIN THE FY 2019		GOP	108,000.00	108,000.00	n/a										
SUB-TOTAL.....										16,063,000.00	955,000.00									
GRAND TOTAL.....										17,018,000.00										

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