

NATIONAL TAX RESEARCH CENTER Annual Procurement Plan for FY 2020

CRCD
Technical Support Office

NTRC copy

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	FY 2020 Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
				Advertising/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
A. Property, Plant and Equipment												
100010001	Laptop Computers/Software	Technical/AFB	NP-53.5 Agency-to-Agency		WITHIN THE FY 2020			GOP	890,000.00	n/a	890,000.00	
	Printers	Technical/AFB	Small Value Proc.		WITHIN THE FY 2020			GOP	75,000.00	n/a	75,000.00	
B. Supplies and Materials												
100010001	Office Supplies/IT Supplies, Accessories & Peripherals	Technical/AFB	NP-53.5 Agency-to-Agency Shopping/Small Value Proc.		QUARTERLY			GOP	755,000.00	755,000.00	n/a	
100010001	Reproduction/Janitorial Supplies	General Services	NP-53.5 Agency-to-Agency Shopping/Direct Contracting		QUARTERLY			GOP	40,000.00	40,000.00	n/a	
100010001	Medical and Dental Supplies	Medical and Dental Clinic	Shopping		AS THE NEED ARISES			GOP	30,000.00	30,000.00	n/a	
100010001	Gasoline, Oil and Lubricants	NTRC Motor Vehicles	Shopping		AS THE NEED ARISES			GOP	280,000.00	280,000.00	n/a	
100010001	Other Supplies	Technical/AFB	NP-53.5 Agency-to-Agency Shopping/Small Value Proc.		AS THE NEED ARISES			GOP	30,000.00	30,000.00	n/a	
100010001	Accountable Forms	Technical/AFB	NP-53.5 Agency-to-Agency		AS THE NEED ARISES			GOP	10,000.00	10,000.00	n/a	
C. Repairs and Maintenance												
100010001	Motor Vehicle	NTRC Motor Vehicles	Shopping/Direct Contracting		AS THE NEED ARISES			GOP	150,000.00	150,000.00	n/a	
100010001	Office Equipment/Furfix	Technical/AFB	Shopping/Direct Contracting		AS THE NEED ARISES			GOP	19,000.00	19,000.00	n/a	
D. Professional Services												
100010001	Other Professional Services	Technical/AFB	Shopping/Direct Contracting		WITHIN THE FY 2020			GOP	508,000.00	508,000.00	n/a	
E. Printing and Binding												
100010001	Publications/Booklets/Flyers	Technical/AFB	Shopping/Small Value Proc.		WITHIN THE FY 2020			GOP	100,000.00	100,000.00	n/a	

F.	Subscription Expenses																		
100010001	Periodicals/ Magazines/ Official Gazette	Library Unit	Direct Contracting		DAILY/WEEKLY/MONTHLY	GOP	30,000.00	30,000.00	n/a										
G. Utility Expenses																			
100010001	Water Expenses/ Electricity Expenses	Technical/AFB	Direct Contracting/ Small Value Proc.		WITHIN THE FY 2020	GOP	2,800,000.00	2,800,000.00	n/a										Inclusive of Drinking Water
H. Communication Expenses																			
100010001	Postage & Courier Services/ Telephone Expenses/ Internet Expenses	Technical/AFB	Shopping/Direct Contracting		WITHIN THE FY 2020	GOP	959,000.00	959,000.00	n/a										
I. Rent/Lease Expenses																			
100010001	Rent- Equipment/ Rent- Office Space/Parking	Technical/AFB	NP-53.5 Agency-to-Agency Direct Contracting		WITHIN THE FY 2020	GOP	9,720,000.00	9,720,000.00	n/a										
J. General Services																			
100010001	Security Services	Technical/AFB	Small Value Proc.		WITHIN THE FY 2020	GOP	450,000.00	450,000.00	n/a										
K. Taxes, Insurance Premium and Other Fees																			
100010001	Taxes, Duties & Licenses/ Fidelity Bond Premiums/ Insurance Expenses	Technical/AFB	Direct Contracting		WITHIN THE FY 2020	GOP	196,000.00	196,000.00	n/a										
L. Other Maintenance and Operating Expenses																			
100010001	Representation Expenses/ Membership Dues and Contri- bution to Organization	Technical/AFB	Direct Contracting/Shopping/Small Value Proc.		WITHIN THE FY 2020	GOP	108,000.00	108,000.00	n/a										
SUB-TOTAL.....															16,185,000.00	965,000.00			
GRAND TOTAL.....															17,150,000.00				

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