



## POSTING CERTIFICATION

This is to certify that the NATIONAL TAX RESEARCH CENTER has posted its Updated/Supplemental Annual Procurement Plan for CY 2022 – Non CSE on its agency website and can be accessible through this link: [ntrc.gov.ph/transparency](http://ntrc.gov.ph/transparency).

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 8th day of July, 2022.



**GIAN CARLO D. RODRIGUEZ**  
Head, Bids and Awards Committee

**NATIONAL TAX RESEARCH CENTER**  
**SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FOR CY 2022 - NON CSE**  
**AS OF JUNE, 2022**

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A. Property, Plant and Equipment</b>													
100010001	Laptop & Desktop Computers/ Software	Technical/FASG	n/a	NP-53.5 Agency-to-Agency Shopping/Small Value Proc.	WITHIN THE FY 2022				GOP	2,520,000.00	n/a	2,520,000.00	
	LED Projector/LED Monitors	Technical/FASG	n/a	Shopping/Small Value Proc.	WITHIN THE FY 2022				GOP	150,000.00	n/a	150,000.00	
	Printers	Technical/FASG	n/a	Shopping/Small Value Proc.	WITHIN THE FY 2022				GOP	145,000.00	145,000.00	n/a	
<b>B. Supplies and Materials</b>													
100010001	Office Supplies/IT Supplies, Accessories & Peripherals	Technical/FASG	n/a	NP-53.5 Agency-to-Agency Shopping/Small Value Proc.	QUARTERLY/AS THE NEED ARISES				GOP	832,000.00	832,000.00	n/a	
100010001	Info. & Comms. Tech. Equipt./ Other Machinery & Equipment	General Services	n/a	NP-53.5 Agency-to-Agency Shopping/Direct Contracting	QUARTERLY				GOP	45,000.00	45,000.00	n/a	
100010001	Medical and Dental Supplies	Medical and Dental Clinic	n/a	Shopping	AS THE NEED ARISES				GOP	25,000.00	25,000.00	n/a	
100010001	Gasoline, Oil and Lubricants	NTRC Motor Vehicles	n/a	Shopping	AS THE NEED ARISES				GOP	200,000.00	200,000.00	n/a	
100010001	Other Supplies	Technical/FASG	n/a	NP-53.5 Agency-to-Agency Shopping/Small Value Proc.	AS THE NEED ARISES				GOP	50,000.00	50,000.00	n/a	
100010001	Accountable Forms	Technical/FASG	n/a	NP-53.5 Agency-to-Agency	AS THE NEED ARISES				GOP	1,000.00	1,000.00	n/a	
<b>C. Repairs and Maintenance</b>													
100010001	Motor Vehicle	NTRC Motor Vehicles	n/a	Shopping/Direct Contracting	AS THE NEED ARISES				GOP	145,000.00	145,000.00	n/a	
100010001	Other Mach. & Equipt./Other PPE	Technical/FASG	n/a	Shopping/Direct Contracting	AS THE NEED ARISES				GOP	24,000.00	24,000.00	n/a	
<b>D. Professional Services</b>													
100010001	Other Professional Services	Technical/FASG	n/a	Shopping/Direct Contracting	WITHIN THE FY 2022				GOP	150,000.00	150,000.00	n/a	
<b>E. Printing and Binding</b>													
100010001	Publications/Booklets/Flyers	Technical/FASG	n/a	Shopping/Small Value Proc.	WITHIN THE FY 2022				GOP	100,000.00	100,000.00	n/a	



<b>F.</b>	<b>Subscription Expenses</b>								
	Periodicals/Magazines/Official Gazette/Adobe Creative License/Microsoft Azure License/Zoom/Cognito Forms/Anti-Virus License/Firewall License	Library/PCU/IT	n/a	Direct Contracting/ Shopping/Small Value Proc.	WITHIN THE FY 2022	GOP	1,200,000.00	1,200,000.00	n/a
<b>G.</b>	<b>Utility Expenses</b>								
100010001	Water Expenses/ Electricity Expenses	Technical/FASG	n/a	Direct Contracting/ Small Value Proc.	WITHIN THE FY 2022	GOP	2,800,000.00	2,800,000.00	n/a
<b>H.</b>	<b>Communication Expenses</b>								
100010001	Postage & Courier Services/ Mobile/Landline/ Internet Subscription Expenses	Technical/FASG	n/a	Shopping/Direct Contracting	WITHIN THE FY 2022	GOP	1,159,000.00	1,159,000.00	n/a
<b>I.</b>	<b>Rent/Lease Expenses</b>								
100010001	Rent- Equipment/ Rent- Office Space/Parking	Technical/FASG	n/a	NP-53.5 Agency-to-Agency Direct Contracting	WITHIN THE FY 2022	GOP	8,678,000.00	8,678,000.00	n/a
<b>J.</b>	<b>General Services</b>								
100010001	Security Services	Technical/FASG	n/a	Small Value Proc.	WITHIN THE FY 2022	GOP	706,000.00	706,000.00	n/a
<b>K.</b>	<b>Taxes, Insurance Premium and Other Fees</b>								
100010001	Taxes, Duties & Licenses/ Fidelity Bond Premiums/ Insurance Expenses	Technical/FASG	n/a	Direct Contracting	WITHIN THE FY 2022	GOP	194,000.00	194,000.00	n/a
<b>L.</b>	<b>Other Maintenance and Operating Expenses</b>								
100010001	Representation Expenses/ Membership Dues and Contribution to Organization/Annual Medical Examination	Technical/FASG	n/a	Direct Contracting/Shopping/Small Value Proc.	WITHIN THE FY 2022	GOP	310,000.00	310,000.00	n/a
	<b>SUB-TOTAL.....</b>						16,764,000.00	16,764,000.00	2,670,000.00
	<b>GRAND TOTAL.....</b>						<b>19,434,000.00</b>		

PREPARED BY:

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RECOMMENDED BY:

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APPROVED BY:

*Marlene Lucero*  
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 Executive Director