



POSTING CERTIFICATION

This is to certify that the NATIONAL TAX RESEARCH CENTER has posted its **Indicative Annual Procurement Plan – NON CSE for the Fiscal Year 2023** on its agency website and can be accessible through this link: ntrc.gov.ph/transparency.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 23rd day of September, 2022.

GIAN CARLO D. RODRIGUEZ
Head, Bids and Awards Committee

NATIONAL TAX RESEARCH CENTER INDICATIVE- NON CSE Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405003	Laptop & Desktop Computers/Software	5060405003	TRG/FIRB/FASG	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (010000000)	2,520,000.00	-	2,520,000.00	Additional / Replacement of defective ICT.
5060405003	DSL Camera	5060405003	TRG/FIRB/FASG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	80,000.00	-	80,000.00	Procurement of camera for official and documentation purposes.
5020321003	Printers	5020321003	TRG/FIRB/FASG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	225,000.00	-	225,000.00	Additional / Replacement of defective ICT.
5020301000	Office Supplies/IT Supplies, Accessories & Peripherals	5020301000	TRG/FIRB/FASG	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund (010000000)	787,000.00	787,000.00	-	Common office supplies for daily operation.
5020321003	Info. & Comms. Tech. Equipt.	5020321003	TRG/FIRB/FASG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	25,000.00	25,000.00	-	Procurement of various semi-expendables items not regularly purchase
5020321000	Other Machinery & Equipment	5020321000	TRG/FIRB/FASG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	20,000.00	20,000.00	-	Procurement of various semi-expendables items not regularly purchase.
5020308000	Medical and Dental Services	5020308000	TRG/FIRB/FASG	Shopping - Others	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	29,000.00	29,000.00	-	Over the counter basic medicines for employee's emergency/urgent needs while on official duty.
5020309000	Gasoline, Oil and Lubricants	5020309000	FASG	Shopping - Others	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	282,000.00	282,000.00	-	Gasoline and oil for the use of NTRC vehicles.
5020399000	Other Supplies	5020399000	TRG/FIRB/FASG	Shopping - Others	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	50,000.00	50,000.00	-	Other office supplies & materials for regular operations - procure outside of the DBM Virtual store.
5020302000	Accountable Forms	5020302000	FASG	Negotiated Procurement - Agency to Agency (Sec. 53.5)	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	2,000.00	2,000.00	-	Forms needed and use by finance and accounting division.
5021306001	Motor Vehicle	5021306001	FASG	Direct Contracting (Sec. 50)	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	206,000.00	206,000.00	-	Cost of maintenance and repairs of NTRC vehicles.
5021305099	Other Mach. & Equipt./Other PPE	5021305099	TRG/FIRB/FASG	Shopping - Others	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	26,000.00	26,000.00	-	Cost of maintenance of NTRC Property, Plant, and Equipment.
5021199000	Other Professional Services	5021199000	TRG/FIRB/FASG	Direct Contracting (Sec. 50)	as needed	as needed	as needed	as needed	Regular Agency Fund (010000000)	1,948,000.00	1,948,000.00	-	Professional and consultancy services.
5029902000	Publications/ Booklets/ Flyers	5029902000	TRG/FIRB/FASG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bi-monthly/Quarterly	Bi-monthly/Quarterly	Bi-monthly/Quarterly	Bi-monthly/Quarterly	Regular Agency Fund (010000000)	100,000.00	100,000.00	-	Printing and publication services of NTRC Tax Journals and FIRB Imprint.
5029907099	Periodicals/ Magazines/Official Gazette/Adobe Creative License/ Microsoft Azure License/Zoom/ Cognito Forms/Anti Virus License/Firewall License	5029907099	FASG/PCU	Direct Contracting (Sec. 50)	Daily / Weekly / Monthly / Annually	Daily / Weekly / Monthly / Annually	Daily / Weekly / Monthly / Annually	Daily / Weekly / Monthly / Annually	Regular Agency Fund (010000000)	110,000.00	110,000.00	-	New or renewal of subscription to maintain the punctuality of ICT equipments.

5020401000	Water Expenses	5020401000	TRG/FIRB/FASG	Direct Contracting (Sec. 50)	Weekly / Monthly	Weekly / Monthly	Weekly / Monthly	Weekly / Monthly	Regular Agency Fund (01000000)	765,000.00	765,000.00	-	Supply and delivery of drinking water - Maynlat and Water refilling Station.
5020402000	Electricity Expenses	5020402000	TRG/FIRB/FASG	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	1,536,000.00	1,536,000.00	-	Monthly Electric consumption - Meratic.
5020501000	Postage & Courier Services	5020501000	TRG/FIRB/FASG	Shopping - Others	as needed	as needed	as needed	as needed	Regular Agency Fund (01000000)	7,000.00	7,000.00	-	Provision of mailing service and other courier services.
5020502001	Mobile	5020502001	TRG/FIRB/FASG	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	221,000.00	221,000.00	-	Allocation for the purchase of Prepaid load or communication allowance.
5020502002	Landline	5020502002	TRG/FIRB/FASG	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	360,000.00	360,000.00	-	Subscription for telephone connection - PLDT
5020503000	Internet Subscription Expenses	5020503000	TRG/FIRB/FASG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	909,000.00	909,000.00	-	Renewal of existing Internet provider - PLDT and Eastern Telecoms.
5029906000	Rent- Equipment/ Rent- Office Space/Parking	5029906000	TRG/FIRB/FASG	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Monthly	Monthly	Monthly	Monthly	Regular Agency Fund (01000000)	9,720,000.00	9,720,000.00	-	Monthly rental of office space and other venue.
5021203000	Security Services	5021203000	TRG/FIRB/FASG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Annually	Annually	Annually	Annually	Regular Agency Fund (01000000)	567,000.00	567,000.00	-	Security services for office security guards on site.
5021502000	Taxes, Duties & Licenses / Fidelity Bond Premiums	5021502000	TRG/FIRB/FASG	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Annually	Annually	Annually	Annually	Regular Agency Fund (01000000)	152,000.00	152,000.00	-	Cost of Fidelity bond premiums for Agency's accountable officers/ SDO
5021503000	Insurance Expenses	5021503000	TRG/FIRB/FASG	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Annually	Annually	Annually	Annually	Regular Agency Fund (01000000)	35,000.00	35,000.00	-	Additional and renewal of GSIS insurance coverage for properties of NTRC.
5020101000	Travelling Expenses - Local	5020101000	TRG/FIRB/FASG	Direct Contracting (Sec. 50)	within the year	within the year	within the year	within the year	Regular Agency Fund (01000000)	519,000.00	519,000.00	-	Local and international official travel of NTRC Official and employees.
5020201002	Training Expenses	5020201002	TRG/FIRB/FASG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	within the year	within the year	within the year	within the year	Regular Agency Fund (01000000)	779,000.00	779,000.00	-	Training and seminar's for NTRC official and employees.
5021003000	Extraordinary and Miscellaneous Expenses	5021003000	TRG/FIRB/FASG	Direct Contracting (Sec. 50)	as needed	as needed	as needed	as needed	Regular Agency Fund (01000000)	136,000.00	136,000.00	-	none
5029903000	Representation Expenses	5029903000	TRG/FIRB/FASG	Shopping - Others	as needed	as needed	as needed	as needed	Regular Agency Fund (01000000)	88,000.00	88,000.00	-	Events and meeting expenses.
5029906000	Membership Dues and Contribution to Organization	5029906000	TRG/FIRB/FASG	Direct Contracting (Sec. 50)	Monthly/ Annually	Monthly/ Annually	Monthly/ Annually	Monthly/ Annually	Regular Agency Fund (01000000)	20,000.00	20,000.00	-	none
5029999099	Other MOE - Annual Medical Exam	5029999099	TRG/FIRB/FASG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Annually/ as needed	Annually/ as needed	Annually/ as needed	Annually/ as needed	Regular Agency Fund (01000000)	343,000.00	343,000.00	-	Annual Medical Exam for NTRC staff.
										22,567,000.00	19,967,000.00	2,600,000.00	

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