

POSTING CERTIFICATION

This is to certify that the NATIONAL TAX RESEARCH CENTER has posted its **Annual Procurement Plan Non-CSE FY 2024** on its agency website and can be accessible through this link: ntrc.gov.ph/transparency.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 28th day of December, 2023.


BRANDON JORIS V. HOLGADO

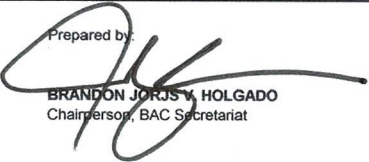
Chairperson, Bids and Awards Committee Secretariat

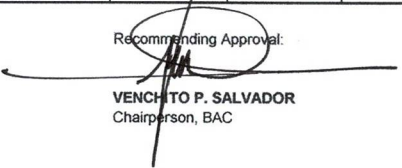
NATIONAL TAX RESEARCH CENTER - ANNUAL PROCUREMENT PLAN NON-CSE FY 2024

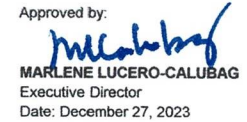
Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
EARLY PROCUREMENT ACTIVITIES													
1	Cloud Service Subscription	MISD	Yes	Competitive Bidding	October 2023	November 2023	January 2024	January 2024	GoP	2,800,000.00	2,800,000.00	-	To renew the NTRC Azure subscription which hosts the Fiscal Incentives Registration and Monitoring System of the FIRB and other external systems of the agency.
2	Private Automatic Branch Exchange (PABX) IP Telephony and with IP Phones and Other Related Services	MISD	Yes	Competitive Bidding	October 2023	November 2023	January 2024	January 2024	GoP	6,000,000.00	-	6,000,000.00	Procurement of a Telephony System to build a cost-effective, convenient, reliable, and scalable communications system for clients, stakeholders and other relevant interested parties of the NTRC.
3	Data Center Safety and Upgrade	MISD	Yes	Competitive Bidding	October 2023	November 2023	January 2024	January 2024	GoP	1,700,000.00	-	1,700,000.00	Procurement of data center safety and upgrades to build a safe, resilient, and compliant data center. The project includes safety technologies such as an early smoke detection system, access door system, enterprise-grade fire suppression system, environmental monitoring system, bus duct cabling system, and CCTV monitoring to protect the equipment and data which all reside inside the data center.
4	Development of the Fiscal Incentives Registration and Monitoring System	MISD	Yes	Competitive Bidding	October 2023	November 2023	January 2024	January 2024	GoP	10,000,000.00	-	10,000,000.00	Enhancement of online registration and incentives application portal for investors or enterprises to submit and monitor applications for incentives in any of the investment promotion agencies (IPAs).
SUPPLIES AND MATERIALS													
5	Medical, Dental and Laboratory Supplies	NTRC	No	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	25,000.00	25,000.00	-	Procurement of medical, dental, and laboratory supplies that are not available in PS, as well as those not included in the PS catalogue.
6	Accountable Forms	NTRC	No	NP-53.5 - Agency-to-Agency	As the need arises	N/A	As the need arises	As the need arises	GoP	2,000.00	2,000.00	-	Procurement of accountable forms that are not available in PS, as well as those not included in the PS catalogue.
GENERAL SERVICES													
7	Provision of Janitorial Services in NTRC for CY 2024	NTRC	No	NP-53.9 - Small Value Procurement	October 2023	N/A	January 2024	January 2024	GoP	575,000.00	575,000.00	-	Engaging the services of a service agency to provide and maintain sanitation, cleaning and other janitorial works for NTRC.
8	Provision of Security Services in NTRC for CY 2024	NTRC	No	NP-53.9 - Small Value Procurement	October 2023	N/A	January 2024	January 2024	GoP	980,000.00	980,000.00	-	Engaging the services of a security agency for a period of one year.
SUBSCRIPTION EXPENSES													
9	Office Productivity Software	NTRC	No	Competitive Bidding	March 2024	March 2024	March 2024	March 2024	GoP	1,350,000.00	1,350,000.00	-	To procure a new office 365 productivity subscription to allow scalable and manageable office software suite with built-in cloud storage for each user license. For one whole year subscription.
10	E-SCRA Online Subscription (Supreme Court Reports Annotated)	LMD	No	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	8,000.00	8,000.00	-	Procurement of E-SCRA for the Legal Management Division. E-SCRA is an online library in which Supreme Court Decisions are stored from 1901 to present
11	Subscription of Newspapers	GSD	No	Direct Contracting	N/A	N/A	January 2024	January 2024	GoP	45,000.00	45,000.00	-	Subscription to selected newspapers.
12	CD Asia Online Subscription	LRCD	No	Direct Contracting	N/A	N/A	January 2024	January 2024	GoP	500,000.00	500,000.00	-	To be used by the Legal Group as the most comprehensive Philippine Legal Online Database
13	Anti-Virus Software with Endpoint Security for Business	NTRC	No	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	190,000.00	190,000.00	-	To procure endpoint anti virus software for NTRC workstations for a period of one year.
14	Firewall License Renewal	MISD	No	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	200,000.00	200,000.00	-	To renew NTRC's in-house firewall appliance for a period of one year.
15	Cognito Forms Enterprise Subscription	MISD	No	NP 53.14 - Direct retail purchase of (i) petroleum fuel, oil and lubricant (POL) products; (ii) airline tickets; and (iii) online subscriptions	N/A	N/A	Quarterly	Quarterly	GoP	75,000.00	75,000.00	-	To renew the form builder application utilized in the FIRMS for a period of one year

16	Virtual meeting software License Subscription	LRCD	No	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	80,000.00	80,000.00	-	To renew the Zoom account subscription of the NTRC for a period of one year.
17	Creative Cloud Suite Photo and Video Editing Software	LRCD	No	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	100,000.00	100,000.00	-	To procure a new subscription for a Creative Cloud Suite Photo and Video Editing Software for the Legal Research and Communications Division of the FIRB which will be used primarily for the design and release of official publications of the FIRB.
18	Business Intelligence Subscription Software	MISD	No	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	40,000.00	40,000.00	-	To procure a Business Intelligence and Analytics Software which will be primarily integrated in the FIRMS for dashboard and reporting use. An SSL certificate is a bit of code on web server that provides security for online communications.
19	Professional PDF editor software subscription	LRCD	No	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	20,000.00	20,000.00	-	To procure a professional pdf editor software for use on official publications of the agency.
RENTAL EXPENSES													
21	Building and Structures	NTRC	No	NP-53.5 Agency-to-Agency	N/A	N/A	Within FY 2024	Within FY 2024	GoP	9,720,000.00	9,720,000.00	-	Provision for office and parking space rental of the NTRC.
REPAIRS AND MAINTENANCE EXPENSES													
21	Pest Control Services	GSD	No	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	26,000.00	26,000.00	-	Provision of pest control services for NTRC Office.
22	Repairs and Maintenance of Motor Vehicles	GSD	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	921,000.00	921,000.00	-	Provision of comprehensive range of automotive maintenance service for the motor vehicles of NTRC.
COMMUNICATION EXPENSE													
23	Postage and Courier Services	NTRC	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	7,000.00	7,000.00	-	Provision of mailing services and other courier services
24	Internet Access Subscription 1 (IAS 1)	NTRC	No	Renewal - Water, Electricity, Telecommunications, and Internet Service Providers (WETI)	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,200,000.00	1,200,000.00	-	To procure and upgrade the current NTRC internet bandwidth from 80Mbps to 120Mbps due to increase of personnel with the expansion of the FIRB.
25	Internet Access Subscription 2 (IAS 2) Redundancy Connection	NTRC	No	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00	-	To procure new separate internet line connection for redundancy and backup solution for the agency (50Mbps)
26	Web Services Wildcard Secure Socket Layer Certificate (SSL)	MISD	No	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	80,000.00	80,000.00	-	To procure a wild card SSL certificate for use on NTRC and FIRB application systems deployed and accessible over the internet.
27	Telephone Services	NTRC	No	Renewal - Water, Electricity, Telecommunications, and Internet Service Providers (WETI)	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	213,000.00	213,000.00	-	Renewal of existing telecommunication service.
28	Mobile	NTRC	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	273,000.00	273,000.00	-	Allocation for the purchase of prepaid load or communication allowance.
UTILITY EXPENSE													
29	Water Expenses	NTRC	No	NP-53.5 Agency-to-Agency	N/A	N/A	Within FY 2024	Within FY 2024	GoP	1,549,000.00	1,549,000.00	-	Monthly water consumption - Maynilad.
30	Electricity Expenses	NTRC	No	NP-53.5 Agency-to-Agency	N/A	N/A	Within FY 2024	Within FY 2024	GoP	2,651,000.00	2,651,000.00	-	Monthly electric consumption - Meralco.
OTHER MAINTENANCE AND OPERATING EXPENSES													
31	Fidelity Bond Premiums, and Insurance Expenses	FD	No	NP-53.5 Agency-to-Agency	N/A	N/A	Within FY 2024	Within FY 2024	GoP	300,000.00	300,000.00	-	To fund the fidelity bond premiums of the NTRC accountable officers.
32	Professional Services	Various Division/ Offices	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	1,868,000.00	1,868,000.00	-	Provision for other Professional Services.
33	Procurement of Petroleum, Oil, and Lubricant Products	GSD	No	NP 53.14 - Direct retail purchase of (i) petroleum fuel, oil and lubricant (POL) products; (ii) airline tickets; and (iii) online subscriptions	N/A	N/A	As the need arises	As the need arises	GoP	500,000.00	500,000.00	-	Procurement of Petroleum, Oil, and Lubricant Products for NTRC Motor Vehicles.
34	Travel Expenses (Local)	Various Division/ Offices	No	NP 53.14 - Direct retail purchase of (i) petroleum fuel, oil and lubricant (POL) products; (ii) airline tickets; and (iii) online subscriptions	N/A	N/A	As the need arises	As the need arises	GoP	2,000,000.00	2,000,000.00	-	Provision of traveling expenses for compliance monitoring of Investment Promotions Agencies (IPAs) and Registered Business Enterprises (RBEs) as indicated under CREATE Act.
35	Training Expenses	Various Division/ Offices	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	1,000,000.00	1,000,000.00	-	Provision of training expenses to fund the training series of IPAs and RBEs, and capacity building of personnel.
36	Advertising, Printing, and Publication	Various Division/ Offices	No	NP-53.6 - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	As the need arises	N/A	As the need arises	As the need arises	GoP	187,000.00	187,000.00	-	To fund the costs of printing and publication of tax journals, guides, brochures, newsletters, and other tax and incentives information materials.
CAPITAL OUTLAY													

37	Data Center ICT Equipment, Operating Systems, Software, and structured Cabling	MISD	No	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	6,500,000.00	-	6,500,000.00	Procurement of Data Center Equipment such as blade servers, server operating systems, server enclosures, server racks, storage array, server switches, and uninterruptible power supply. This project also includes setup, configuration, testing, and deployment of all ICT equipment that will be delivered.
38	Active Directory, DNS Services and related components	MISD	No	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	1,000,000.00	-	1,000,000.00	Procurement of an active directory that simplifies the monitoring of all end-users of ICT workstations and assets of the agency. The active directory will also help MISD to deploy updates, manage rights, and have centralized control over all computers and user configurations throughout the organization.
Computer Software													
39	Windows Server License	MISD	No	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	210,000.00	-	210,000.00	Procurement of a Windows server license to provide a user or device the right to access services, such as printing or access to a file share, from a server running the Windows Server operating system (OS).
40	SQL Server License	MISD	No	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	845,000.00	-	845,000.00	Procurement of SQL server license that will be used for an unlimited number of users and devices to be connected to a server.
41	Web Based IT Help Desk Software	MISD	No	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	1,000,000.00	-	1,000,000.00	Procurement of an online cloud-hosted software support system.
										SUB- TOTAL		29,545,000.00	27,255,000.00
										GRAND TOTAL			56,800,000.00

Prepared by:

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 Date: December 27, 2023