



POSTING CERTIFICATION

This is to certify that the **NATIONAL TAX RESEARCH CENTER** has posted its **Supplemental Annual Procurement Plan FY 2025 (Changes within the 1st Semester)** on its agency website and can be accessible through this link: ***ntrc.gov.ph/transparency***.

This certification is being issued in compliance with Government Procurement Policy Board (GPPB) Circular No. 02-2020, this ***28th day of July 2025***.


BRANDON JORIS V. HOLGADO

Chairperson, Bids and Awards Committee Secretariat

NATIONAL TAX RESEARCH CENTER
Supplemental Annual Procurement Plan FY 2025
Changes Within the 1st Semester

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SUBSCRIPTIONS													
100000100001000 310100100001000 310100100003000	One (1) Lot Renewal of NTRC's Primary Direct Leased Line Internet for a Period of One (1) year	MISD	YES	Competitive Bidding	October 2024	November 2024	January 2025	January 2025	GoP	1,200,000.00	1,200,000.00	-	
310100100003000	Renewal of the Subscription of NTRC Cloud Service	MISD	YES	Competitive Bidding	December 2024	December 2024	January 2025	January 2025	GoP	3,000,000.00	3,000,000.00	-	
310100100003000	Newspaper Subscription	Library	No	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	40,000.00	40,000.00	-	
100000100001000 310100000000000	E-Scra Online Subscription	LG	No	Direct Contracting	N/A	N/A	January 2025	January 2025	GoP	8,000.00	8,000.00	-	
310100100003000	Cognito Forms Enterprise Subscription	MISD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	January 2025	January 2025	GoP	80,000.00	80,000.00	-	Change in procurement modality.
310100100003000	Procurement of Annual CD Asia Premium Subscription	NTRC	No	Direct Contracting	March 2025	March 2025	March 2025	March 2025	GoP	550,000.00	550,000.00	-	Change in the procurement schedule.
310100100003000	Renewal of the Zoom Workplace PRO License Subscription	LRCD	No	Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	120,000.00	120,000.00	-	Increase in the estimated budget.
310100100003000	Renewal of Adobe Creative Cloud for Team All Applications License	LRCD	No	Small Value Procurement	May 2025	N/A	May 2025	May 2025	GoP	120,000.00	120,000.00	-	
310100100003000	One (1) Year Subscription of Wondershare Filmora License	LRCD	No	Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	16,115.00	16,115.00	-	Increase in the estimated budget.
100000100001000 310100000000000	Professional PDF Editor Software	PCU	No	Negotiated Procurement - Agency-to-Agency	May 2025	N/A	May 2025	May 2025	GoP	50,000.00	50,000.00	-	
310100100003000	Anti-Virus Software with Endpoint Security for Business	NTRC	No	Negotiated Procurement - Agency-to-Agency	N/A	N/A	June 2025	June 2025	GoP	200,000.00	200,000.00	-	
310100100003000	Office Productivity Software	NTRC	No	Negotiated Procurement - Agency-to-Agency	N/A	N/A	N/A	2nd Quarter	GoP	1,901,568.00	1,901,568.00	-	Increase in the estimated budget.
100000100001000 310100000000000	Business Intelligence Subscription Software	FIRB	No	Negotiated Procurement - Agency-to-Agency	N/A	N/A	August 2025	August 2025	GoP	50,000.00	50,000.00	-	
310100100003000	Firewall License Renewal	MISD	No	Small Value Procurement	September 2025	N/A	October 2025	October 2025	GoP	220,000.00	220,000.00	-	
100000100001000 310100100001000 310100100003000	Internet Access Subscription 2	MISD	No	Small Value Procurement	N/A	N/A	N/A	December 2025	GoP	70,000.00	70,000.00	-	
GENERAL SERVICES													
310100100003000	Provision of Janitorial Services in the NTRC FY 2025	GSD	YES	Negotiated Procurement - Agency-to-Agency	N/A	N/A	January 2025	January 2025	GoP	700,000.00	700,000.00	-	
100000100001000 310100100001000 310100100003000	Provision of Security Services in the NTRC FY 2025	GSD	NO	Competitive Bidding	March 2025	April 2025	April 2025	April 2025	GoP	877,586.00	877,586.00	-	Decrease in the estimated budget.
310100100001000	Provision of Professional Driver Services in the NTRC FY 2025	GSD	No	Negotiated Procurement - Agency-to-Agency	N/A	N/A	January 2025	January 2025	GoP	506,000.00	506,000.00	-	Decrease in the estimated budget.
310100100001000	Provision of Additional Professional Driver Services in the National Tax Research Center for FY 2025	GSD	No	Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	268,000.00	268,000.00	-	
310100100001000	Provision of Additional Utility Personnel in the National Tax Research Center for FY 2025	GSD	No	Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	262,500.00	262,500.00	-	
UTILITIES AND COMMUNICATION EXPENSES													
100000100001000 310100100003000	Water Expenses	GSD	No	Direct Contracting	N/A	N/A	January 2025	January 2025	GoP	1,632,000.00	1,632,000.00	-	
310100100001000 310100100003000	Electricity Expenses	GSD	No	Direct Contracting	N/A	N/A	January 2025	January 2025	GoP	2,951,000.00	2,951,000.00	-	
100000100001000 310100100001000 310100100002000	Telephone Expenses	GSD	No	Direct Contracting	N/A	N/A	January 2025	January 2025	GoP	273,000.00	273,000.00	-	
AIRLINE TICKETS AND TRANSPORTATION EXPENSES													
100000100001000 310100100001000 310100100002000 310100100003000	Procurement of the airline tickets for Fiscal Incentives Review Board Inter-Agency Writeshop on Supplementary Issuances under Corporate Recovery and Tax Incentives for Enterprises to Maximize Opportunities for Reinigorating the Economy (CREATE MORE) Act	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	N/A	June 2025	GoP	147,938.00	147,938.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Procurement of the airline tickets for the Assistance in the Analysis and Drafting of the Economics Survey of the Philippines	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	N/A	June 2025	GoP	609,394.90	609,394.90	-	
100000100001000 310100100001000 310100100002000 310100100003000	Procurement of the airline tickets for the 5th National Summit on Government Procurement	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	N/A	June 2025	GoP	51,600.00	51,600.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Procurement of the airline tickets for Workshop on Tax Implementation of Pillar Two Global Minimum Tax	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	N/A	June 2025	GoP	114,766.60	114,766.60	-	
100000100001000 310100100001000 310100100002000 310100100003000	Procurement of the airline tickets for 17th Meeting of the Inclusive Framework on Base Erosion and Profit Sharing	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	N/A	April 2025	GoP	120,109.82	120,109.82	-	
100000100001000 310100100001000 310100100002000 310100100003000	Procurement of the airline tickets for the Development Budget Coorination Committee Strategic Planning	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	N/A	March 2025	GoP	20,282.00	20,282.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Procurement of the airline tickets for Mindanao Public Consultation on the Drafting of 2025 Strategic Investment Priority Plan	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	N/A	February 2025	GoP	24,500.16	24,500.16	-	

100000100001000 310100100001000 310100100002000 310100100003000	Procurement of the airline tickets for the 20th Working Group of the ASEAN Forum on Taxation and the 17th Sub-Forum on Excise Taxation	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	N/A	February 2025	GoP	60,509.97	60,509.97	-	
100000100001000 310100100001000 310100100002000 310100100003000	Procurement of the airline tickets for 20th National Convention for lawyers	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	N/A	February 2025	GoP	31,518.08	31,518.08	-	
100000100001000 310100100001000 310100100002000 310100100003000	Procurement of the airline tickets for 2025 Gender Statistics Training Workshop Phase III	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	N/A	March 2025	GoP	52,020.00	52,020.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Transportation Services for the IPA Performance Review - Authority of the Freeport Area of Bataan	FIRB	No	Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	24,625.00	24,625.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Transportation Services for the ATIR and ABR Refresher Workshop, Discussion of JAO No. 1-2025, and Discussion of CREATE MORE IRR and Enhanced Deduction Regime Guidelines	FIRB	No	Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	30,000.00	30,000.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Bus Rental for the NTRC – Strategic Planning, Gender and Development, and Cultural and Athletic Activities	GSD	No	Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	130,000.00	130,000.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Procurement Trucking Services	NTRC	No	Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	10,000.00	10,000.00	-	
REPAIRS AND MAINTENANCE													
310100100001000 310100100003000	Repairs and Maintenance - Motor Vehicles	GSD	No	Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	921,000.00	921,000.00	-	
100000100001000 310100100001000	Repairs and Maintenance - Other PPE	GSD	No	Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	26,000.00	26,000.00	-	
OTHER OPERATING EXPENSES													
100000100001000 310100100001000	Rental of Photocopying Machine FY 2025	GSD	No	Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	120,000.00	120,000.00	-	
100000100001000 310100100003000	Supply and Delivery of Purified Drinking Water	GSD	No	Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	117,000.00	117,000.00	-	
100000100001000	Supply and Delivery of Water Dispensers	NTRC	No	Small Value Procurement	January 2025	January 2025	February 2025	February 2025	GoP	45,000.00	45,000.00	-	
100000100001000 310100100001000	Parking Space	GSD	No	Negotiated Procurement - Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	156,000.00	156,000.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Supply and Delivery of Consumables for Various Printers (Non-PS DBM Items) - Lot 1	GSD	No	Competitive Bidding	January 2025	February 2025	March 2025	March 2025	GoP	947,000.00	947,000.00	-	Printer consumables that were not available in the PS-DBM for the 1st quarter.
100000100001000 310100100001000 310100100002000 310100100003000	Supply and Delivery of Corporate Gifts for NTRC's 65th Anniversary - Item 1	GSD	No	Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	97,500.00	97,500.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Supply and Delivery of Corporate Gifts for NTRC's 65th Anniversary - Item 2	GSD	No	Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	150,000.00	150,000.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Supply and Delivery of Corporate Gifts for NTRC's 65th Anniversary - Item 3	GSD	No	Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	200,000.00	200,000.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Supply and Delivery of Corporate Gifts for NTRC's 65th Anniversary - Item 4	GSD	No	Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	175,000.00	175,000.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Supply and Delivery of 2025 National Women's Month Advocacy Shirt - Item 1	PCU	No	Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	47,250.00	47,250.00	-	
100000100001000 310100100001000 310100100002000 310100100003000	Supply and Delivery of 2025 National Women's Month Advocacy Shirt - Item 2	PCU	No	Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	57,750.00	57,750.00	-	
100000100001000 310100100001000	Lease of Venue with Meals and Accommodation for the Phase III: Gender Statistics Training Workshop	PCU	No	Negotiated Procurement - Lease of Real Property and Venue	February 2025	February 2025	March 2025	March 2025	GoP	618,480.00	618,480.00	-	
100000100001000 310100100001000	Lease of Venue with Meals for the Public Consultation on the Draft DOF-DTI-DILG Joint Memorandum Circular	FIRB	No	Negotiated Procurement - Lease of Real Property and Venue	March 2025	March 2025	April 2025	April 2025	GoP	151,000.00	151,000.00	-	
100000100001000 310100100001000	Lease of Venue with Meals for the NTRC's 65th Anniversary Celebration	PCU	No	Negotiated Procurement - Lease of Real Property and Venue	April 2025	April 2025	April 2025	April 2025	GoP	412,500.00	412,500.00	-	
100000100001000 310100100001000	Lease of Venue with Meals and Accommodation for the ATIR and ABR Refresher Workshop, Discussion of JAO No. 1-2025, and Discussion of CREATE MORE IRR and Enhanced Deduction Regime Guidelines	FIRB	No	Negotiated Procurement - Lease of Real Property and Venue	April 2025	April 2025	April 2025	April 2025	GoP	385,000.00	385,000.00	-	
100000100001000 310100100001000	Lease of Venue with Meals and Accommodation for the NTRC – Strategic Planning, Gender and Development, and Cultural and Athletic Activities	PCU	No	Negotiated Procurement - Lease of Real Property and Venue	April 2025	April 2025	May 2025	May 2025	GoP	986,800.00	986,800.00	-	
100000100001000 310100100001000	Lease of Venue with Meals and Accommodation for the FIRB Inter-Agency and Collaboration Whiteshop on the Draft EDR Guidelines, Budgetary Support, and JMC on Local Taxes	FIRB	No	Negotiated Procurement - Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	297,360.00	297,360.00	-	

100000100001000	Accountable Forms	GSD	No	Negotiated Procurement - Agency-to-Agency	N/A	N/A	As the need arise	As the need arise	GoP	2,000.00	2,000.00	-	
310100100001000	Medical, Dental, and Laboratory Supplies	GSD	No	Direct Acquisition	As the need arise	N/A	As the need arise	As the need arise	GoP	25,000.00	25,000.00	-	Change in procurement modality.
100000100001000	Fuel, Oil, and Lubricant Expenses	GSD	No	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	N/A	N/A	As the need arise	As the need arise	GoP	500,000.00	500,000.00	-	
100000100001000	Postage and Courier Expenses	GSD	No	Negotiated Procurement - Agency-to-Agency	N/A	N/A	As the need arise	As the need arise	GoP	7,000.00	7,000.00	-	
100000100001000	Newspaper Publication of Implementing Rules and Regulations of Title XIII of Republic Act No. 8424	FIRB	No	Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	February 2025	February 2025	February 2025	February 2025	GoP	275,000.00	275,000.00	-	
100000100001000	Newspaper Publication of DOF-CDA-BIR Joint Administrative Order No. 001-2025	FIRB	No	Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	March 2025	March 2025	March 2025	March 2025	GoP	50,000.00	50,000.00	-	
100000100001000	Supply and Delivery of Consumables for Various Printers (Non-PS DBM Items) - Lot 1	GSD	No	Competitive Bidding	May 2025	June 2025	June 2025	July 2025	GoP	1,070,000.00	1,070,000.00	-	Printer consumables that were not available in the PS-DBM for the 2nd quarter.
100000100001000	Supply and Delivery of Consumables for Various Printers (Non-PS DBM Items) - Lot 2	GSD	No	Competitive Bidding	May 2025	June 2025	June 2025	July 2025	GoP	290,500.00	290,500.00	-	
310100100001000	Procurement of Pest Control Services	GSD	No	Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	77,000.00	77,000.00	-	
100000100001000	Supply and Delivery of Various Office and Janitorial Equipment - Lot 1	GSD	No	Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	42,000.00	42,000.00	-	
100000100001000	Supply and Delivery of Various Office and Janitorial Equipment - Lot 2	GSD	No	Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	104,000.00	104,000.00	-	
CAPITAL OUTLAY													
310100100003000	Supply and Delivery of Thirty (30) Units Laptop Workstation	MISD	No	Competitive Bidding	January 2025	February 2025	April 2025	April 2025	GoP	2,880,000.00	-	2,880,000.00	
310100100003000	Procurement of 2KVA Rack Mountable Server Uninterrupted Power Supply with 48V External Battery Cabinet	MISD	No	Small Value Procurement	May 2025	May 2025	June 2025	June 2025	GoP	130,000.00	-	130,000.00	
310100100003000	Development of the Fiscal Incentives Registration and Monitoring System - Phase II	FIRB	No	Negotiated Procurement - Two Failed Bidding	July 2025	July 2025	August 2025	August 2025	GoP	10,000,000.00	-	10,000,000.00	Change in procurement modality and procurement schedule due to failure in bidding.
310100100003000	Enhancement of the NTRC and FIRB Websites	MISD	No	Competitive Bidding	July 2025	July 2025	August 2025	August 2025	GoP	2,000,000.00	-	2,000,000.00	Change in the procurement schedule.
310100100003000	Procurement of Two (2) Units Multi-Purpose Vehicle	GSD	NO	Negotiated Procurement - Agency-to-Agency	N/A	N/A	N/A	1st Quarter	GoP	3,366,000.00	-	3,366,000.00	Change in procurement modality.
310100100003000	Procurement of One (1) Unit Passenger Van	GSD	NO	Negotiated Procurement - Agency-to-Agency	N/A	N/A	N/A	3rd Quarter	GoP	2,303,000.00	-	2,303,000.00	Change in procurement modality.
TOTAL										41,355,173.53	20,076,173.53	20,679,000.00	

Prepared by:

BRANDON JORJES L. HOLGADO
Chairperson
Bids and Awards Committee Secretariat

Recommending Approval:

ATTY. BRANDON L. BERAD
Chairperson
Bids and Awards Committee

Approved by:

ATTY. MARK LESTER L. AURE
Executive Director
Head of the Procuring Entity